

Murphys Park

@Murphys-Park



venmo

Murphys Park Reservation Contract

Murphys Community Club

Mail this form and payment to:

Murphys Community Club c/o Bridget Myers

P.O. Box 394 Murphys, California 95247

Park Reservation Coordinator phone: 209-728-1948

Email: murphysparkrentals@gmail.com

Please complete and return this Reservation Contract with one check or proof of digital payment that represents either 50% or 100% of the rental amount plus 100% of the matching Security/ Clean Up Deposit.

Example: 100% of the Gazebo Rental = \$450, plus 100% of matching Security/ Clean Up Deposit = \$450, for a total amount of \$900. If only 50% of the rental fee is paid upfront, then the amount would be \$225 plus the \$450, for a total of \$675. The amount of the Security/ Clean Up Deposit will be returned the week following the event.

Type of Event: _____

Event Date: _____

Start
time: _____

End time: _____

Estimated # Attending: _____

Reservation Request:

Please indicate which number or numbers apply to your reservation.

1. Helen's Hut Picnic Area and BBQ (\$50 + \$50 Deposit = \$100)
2. Helen's Hut (\$150 + \$150 Deposit = \$300)
3. Wishing Well Picnic Area and BBQ (\$85 + \$85 Deposit = \$170)
4. We Wish to utilize the BBQ for the Helen's Hut or the Wishing Well areas.
5. Gazebo, Santa Maria style BBQ and surrounding Tables (\$450 + \$450 Deposit = \$900)
6. Entire Park excluding Helen's Hut (\$600 + \$600 Deposit = \$1200)
7. Entire Park, including Helen's Hut (\$750 + \$750 Deposit = 1500)

Please circle which applies:

Alcohol will be served? YES NO

Alcohol will be sold? YES NO

* If yes ABC permit **MUST** accompany the third and final check representing the remaining 50% of Rental Fee ten days prior to event and **MUST** be posted the day of the event.

Note: MCC may order a special dumpster and an ADA port-a-potty/wash station for the day of your event if deemed necessary. You will be advised of this additional charge prior to returning your completed contract. Please include this additional amount in your remittance.

Name of Organization:

Name of Applicant:

Phone
number: _____

Mailing
Address _____

Email: _____

Name of Contact on Day of Event: _____

Signature of Applicant and Date

I have received, read and fully understand the rules and Regulations and agree to abide by all items and conditions contained in this document.

Please Keep A Copy for Your Record

SECURITY/CLEAN-UP DEPOSIT: A Security/Clean-up Deposit is required for all park reservations. Said deposit will be fully refunded 7 days following date of event provided: there is no physical damage to grounds or structures; attendance number does not exceed number noted on Reservation Form/Contract (groups over 50 will be monitored by MCC staff); users must bag and dispose of all waste, **including Helen's Hut**; and users must leave the area in a clean, reusable condition. Rental tables to provide additional seating may be set up on grass areas, however, picnic tables provided by the park **MUST NOT BE** moved onto grass areas. Picnic tables moved must be returned to original location at end of event. If any of the above restrictions are not met, **NO** portion of the Security/Clean-up Deposit will be returned to the user. A \$20.00 charge will be assessed for a lost key to Helen's Hut. Rental fee begins at 8:00 a.m. day of event and expires at 10:00 p.m. that same day. If early entrance to Helen's Hut is requested (day prior) or departure falls into the day following the event) a \$150 per day charge will apply.

CANCELLATION FEE: Fifty percent (50%) of Rental Fee will be refunded if Park Reservation Coordinator receives notification of cancellation 10 days prior to event. Events cancelled after that period will not be entitled to a refund of any portion of the Rental Fee. Security/Clean-up Deposit will be fully refunded in all instances in event of cancellation. In the event of rain, all monies paid by Lessee (User) toward rental fee, as well as Security/Clean up deposit will be refunded, less cost of dumpster fee and wage to have been paid to MCC staff member scheduled to work day of event, if applicable.

HOURS: The park is available from 8 a.m. until 10 p.m.

MUSIC: Loud music is prohibited as a courtesy to nearby residents and all music must cease at 10:00 PM. If noise complaints are received, a MCC board member will notify rental party to turn down the music. Failure to comply with this request will result in forfeiture of Security/Clean up deposit. **NO EXCEPTIONS!**

DANCING: Dancing is permitted only on cement area surrounding the Gazebo and is prohibited on any of the lawn areas.

RESTROOMS: Restrooms are provided and available to all park visitors during the regular hours of 8 AM until 10 PM.

PLEASE NOTE: Reserved signs will be posted in appropriate rental areas the day of event; however Murphys Community Park is a public facility owned by Calaveras County and is open to everyone. Rental areas cannot be cordoned off. Picnic tables moved **MUST** be returned to original position or refund will be forfeited.

INSURANCE: Proof of Commercial General Liability Insurance in the amount of \$1,000,000 **MUST** accompany third and final check representing remaining 50% of Rental Fee 10 days prior to event.

SALE OR USE OF ALCOHOL: **Serving of alcohol at a private** event is permitted if acknowledged on Reservation Form/Contract. Sale of alcohol by **non-profit organizations** is permitted if acknowledged on Reservation Form/Contract and an ABC State Permit is secured and submitted with third and final check representing remaining 50% of Rental Fee ten (10) days prior to event.

Please initial and return one copy to MCC_____